

**Lake Travis Middle School PTO
Meeting of the 2011-12 LTMS PTO Executive Board
December 13, 2011 – 9:00 am – LTMS Library**

Agenda

1. Call to Order
2. Approval of Past Board Meeting Minutes
3. Principal's Report
5. Officer Reports
 - Treasurer *Caroline DeLaat*
 - President *Babita Dietrich*
 - Grade Level Reps *Cindy Hardage, Amy Springer, Linda Knebel*
6. Standing Committee Reports
 - Communications *Lynn Ballard*
 - Fundraising *Lori Barnett*
 - Membership *Courtney Helton*
7. Other Business
 - Vice President Appointment
 - Correspondence
8. Adjourn