

Lake Travis Middle School PTO
Meeting of the 2011-12 LTMS PTO Executive Board
November 8, 2011 – 9:00 am – LTMS Library

1. **Call to Order:** With a quorum present, Lake Travis Middle School PTO President, Jane Rose, called the meeting to order at 9:05 a.m., the President being the chair and the Secretary being present.
2. **Approval of Past Board Meeting Minutes:** It was moved to approve the October 11, 2011 Executive Board Meeting minutes as written. **Motion carries.**
3. **Principal's Report:** Principal Russell Maedgen reported that students have taken CBA quizzes on material covered thus far. The quizzes are used to compare students and classes. Teachers can see which students and classes are performing higher and collaborate to improve performance of all students by identifying successful teaching methods. This collaboration gives opportunities for professional development to teachers. The new emphasis on PLCs (professional learning communities) helps teachers focus on what children have learned vs. what teachers are teaching. Mr. Maedgen reported on the dance last Friday. There was a small group of students but enough to cover costs and have fun. He also reported that the mock trial provided for 8th graders on an alcohol related case was a success. He reported that there has been a change in recognition for end of grading period success recognition. They will no longer hold large assemblies. The grade level teams have been asked to hold their own celebrations.
4. **Officer Reports**
 - **Treasurer:** Treasurer Caroline DeLaat proposed budget amendments including an increase in dues and non hassle fundraising, increase in bank fees from increased deposits and credit card processing fees, a release of budgeted funds for line items which came in under budget, purchase of and additional cabinet for the school store, and a campus request for AED and AED training for teachers (10 to be certified). Lynn Ballard motioned to accept the revised budget and amendments as proposed and to submit the revised budget to the general membership for approval. **Motion carries.**
 - **President:** President Jane Rose reported that she met with members of the board for a work meeting and discussed setting up a Facebook page. She asked for suggestions as to the type of things that should be posted. She also reported that she is working with teachers to assess school supplies provided for purchase by PTO.
 - **Vice President:** Vice President Babita Deitrich reported on the form for reporting events and activities. She asked board members to review the form and submit any questions or comments to her. She requested board members fill out the form for events and submit a copy to her and keep a copy for records to pass along to succeeding board members.
 - **Grade Level Reps:** 6th grade rep Cindy Hardage reported that Kazaam is scheduled for January 27 from 4:00 to 6:00 p.m. She already has several volunteers to help with the event.
 - 7th grade rep Amy Springer had no report.
 - 8th grade rep. Linda Knebel reported that she will meet with Hudson Bend to coordinate 8th grade end of year dance and after the new year will schedule with the High School for a date for the dance.

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5. **Standing Committee Reports**

- Communications: Communications chair Lynn Ballard reported that she set up the LTMS PTO Facebook page. She also reported that the last news flash was sent to 639 email addresses with a 54.7% open rate.
- Fundraising: Fundraising chair Lori Barnett recommended that the PTO sponsor a t-shirt design contest for the students. She also talked about co-marketing with different restaurants in the area for fundraising.
- Membership: Membership chair Courtney Helton reported on the speaker for the November 15, 2011 general meeting. She has invited Kathleen Hassenfratz, LTISD Healthy Lifestyles Coordinator to speak. Her topic will be Family Asset Building: Tools to Prevent Problem Behaviors

6. Other Business: No other business

7. Adjourn: It was moved to adjourn the meeting at 10:10 a.m.

Respectfully submitted 12/8/11

Stacy Jespersen