

Lake Travis Middle School PTO General Membership Meeting  
Tuesday, November 15, 2011 – 9:00 AM – LTMS Library

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- I. **Call to Order/Welcome:** With a quorum present, Lake Travis Middle School PTO President, Jane Rose, called the meeting to order at 9:03 a.m., the President being the chair and the Secretary being present.
- II. **Approval of September 20, 2011 Meeting Minutes:** The minutes were amended to reflect correct date of previous general meeting minutes, May 10, 2011. It was motioned to accept the September 20, 2011 meeting minutes as amended. **Motion carries.**
- III. **Principal's Report:** Janet Pyne for Principal Russell Maedgen — Janet Pyne thanked the PTO for help with the Veteran's Day celebration. She reported that everything is running smoothly, and the teacher teams are working well to make sure no student slips through the cracks. She thanked the PTO for the help given on various activities.
- IV. **Vote on Proposed Amendments to LTMS PTO Bylaws:** It was motioned to amend the LTMS PTO Bylaws as proposed and posted by: correcting the enumeration errors, correcting the reference errors, insert the clarification that the Nominating and Audit Committees are approved by a majority of the general membership, insert that an incoming treasurer cannot serve on the audit committee, change the number of check signers from 4 to 3, add that one board member shall review and sign monthly bank statements and add a section stating that all disbursements shall be made by check. **Motion carries.**
- V. **Officer & Standing Committee Reports:**
  - *Treasurer:* Jane Rose for Treasurer Caroline de Laat — Jane presented proposed revisions to the 2011 - 2012 budget including an increase in dues and non hassle fundraising, an increase in bank fees from increased deposits and credit card processing fees, a release of funds budgeted for line items which came in under budget, a purchase of an additional cabinet for the school store, and a campus request for AED and AED training for teachers (10 to be certified). A motion was made to accept the revised 2011 – 2012 Budget and proposed adjustments as presented. **Motion carries.**
  - *Grade Level Reps.:* 6th grade rep. Cindy Hardage reported that Kazaam will be held on 1/26/11 from 4:00 to 6:00 p.m., and she needs volunteers to chair the decoration committee and games committee.
  - *Membership:* Committee chair Courtney Helton reported that the 6th grade won the membership drive and received Chik Fil A certificates.
  - *Fundraising:* Committee chair Lori Barnett reported that she has scheduled a Chik Fil A Spirit Night on Wednesday, November 30 from 4:00 p.m. to closing.
  - *Communications:* Committee chair Lynn Ballard reported that she has started a Facebook page for the PTO. The page name is Lake Travis Middle School PTO.
- VI. **Announcements:** The Pie Store for the faculty will be held, Thursday November 17. We still need pies to be donated.
- VII. **Guest Speaker:** Kathleen Hassenfratz, the LTISD Healthy Lifestyles Coordinator spoke on "Family Asset Building: Tools to Prevent Problem Behaviors".
- VIII. **Adjourn:** It was moved to adjourn the meeting at 10:23 a.m.

Respectfully submitted 12/8/11  
Stacy Jespersen